

**Chautauqua Christian Academy**

200 Hunt Road Jamestown, NY 14701

(716) 484-7420 fax (716) 484-0087

Website: ccajt.com

**Application for  
Employment**

(update 4/07)

Position of Interest  Office  Lunch room  Other (specify - \_\_\_\_\_)

**I. Personal Data**

Name  Miss  Mrs.  Mr. \_\_\_\_\_

Address \_\_\_\_\_  
(street, rural route, box #, city, state, zip, etc.)

Home Phone # (\_\_\_\_\_) \_\_\_\_\_ Cell Phone # (\_\_\_\_\_) \_\_\_\_\_

Name / location of home church \_\_\_\_\_

Are you a member?  Yes  No Please describe your current involvement in Christian work/ministry.

\_\_\_\_\_  
\_\_\_\_\_

**II. Academic Preparation**

Undergraduate school name & address \_\_\_\_\_

Years attended \_\_\_\_\_ Graduation year \_\_\_\_\_ Degree & Major \_\_\_\_\_

Graduate school name & address \_\_\_\_\_

Years attended \_\_\_\_\_ Graduation year \_\_\_\_\_ Degree & Major \_\_\_\_\_

**(If necessary, attach a separate page with information regarding additional education. This application process may require copies of schooling transcripts, a Criminal Background Check and Child Abuse Clearance.)**

**III. Work Experience** List most recent experience first.

If information is included on resume, mark this box and do not complete this section.

Employer Name & Address	Date of Employment	Job Responsibilities
1. _____	From _____	_____
_____	To _____	_____
2. _____	From _____	_____
_____	To _____	_____

Reason for leaving #1 \_\_\_\_\_

“ “ “ #2 \_\_\_\_\_

**(Attach a separate page with information regarding additional experience.**

Total years of experience \_\_\_\_\_

(continued on the back . . .)

Please indicate availability:  full-time  part-time  as needed

Please mark all the following job skills you possess (by degree or experience).

- All general office duties  multi-key phones  use of office machines  personnel supervision
- Computer use (including word processing, data base management, desktop publishing)
- General labor skills  Other \_\_\_\_\_

**IV. References** Please list 3 individuals not related to you.

Name	Address	Phone	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

On a separate sheet of paper, please:

1. give a brief account of your salvation
2. explain how you see your work as a ministry
3. give a statement on your understanding of having a life style that points others to Christ

Sign below, if you, without reservation, accept the abridged **Statement of Faith** from Chautauqua Christian Academy as stated:

We believe that the Scriptures, consisting of Old and New Testaments, are verbally inspired by God, and are inerrant in the original writings, and that they are supreme and the final authority for faith and life.

We believe in one God eternally existing in three persons – Father, Son, and Holy Spirit.

We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man.

We believe that man was created in the image of God, that man sinned and thereby incurred not only physical, but also spiritual death which is separation from God; and that all humans are born with a sinful nature.

We believe that the Lord Jesus Christ died for our sins according to the Scriptures as representative and substitutionary sacrifice; thus, all who believe in Him are justified through His blood.

We believe in the resurrection of the crucified body of our Lord Jesus Christ, in His ascension to Heaven, and in His present life there for us as High Priest and Advocate.

We believe in the personal and imminent return of our Lord Jesus Christ.

We believe that all who receive the Lord Jesus Christ by faith are born again of the Holy Spirit and thereby become children of God.

We believe in the preeminence of the local and visible church, believer’s baptism, and the ordinance of the Lord’s Supper.

We believe in the bodily resurrection of the just and the unjust, the everlasting blessedness of the saved, and the everlasting punishment of the lost.

*By signing below, the applicant acknowledges and fully agrees with the view of scripture and life as presented in this statement of faith.*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

*Acceptance of this application by Chautauqua Christian Academy does not imply any guarantee of future employment.*